

**CITY OF DERBY**

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**RECYCLING/TRASH ADVISORY BOARD**

**July 22, 2008**

**4:00 P.M.**

**APPROVED MINUTES**

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**ROLL CALL**

Rebecca Faulk  
Larry Gould  
Jack Halldin  
Heather McCreight  
Orpha Parish  
Becky Robinson

Staff Present: Kathy Sexton, City Manager  
Carolyn Morrison, Secretary

**Agenda Item #1 – Welcome & Introductions**

Kathy Sexton welcomed the board members and stated that Channel 12 is here for the 6 p.m. news tonight. Each member introduced themselves and gave brief background.

**Agenda Item #2 – Goals of the Board**

Goals of the Board

- a. Help determine the level of service desired by the community
- b. Craft specifics of the Request for Proposals (RFP)
- c. Evaluate the proposals received from businesses
- d. Make recommendations to the City Council

Kathy went over the goals of the Board and outlined how we will proceed.

**Agenda Item #3 – Elect Chair**

MOTION: Larry Gould moved to nominate Becky Robinson to chair the Board. Orpha Parish seconded.

VOTE: Faulk yea, Halldin yea, Parish yea, Gould yea, McCreight yea, 5 yea, 0 nay, 0 absent, motion carried.

**Agenda Item #4 – Overview of Sedgwick County Solid Waste Plan & its Relationship to the City of Derby**

Kathy introduced Susan Erlenwein, Director of Sedgwick County Dept. of Environmental Resources. Susan advised that Sedgwick County developed a Solid Waste Plan 10 years ago and that plan was recently updated and approved by the State. The following actions will be implemented:

1. A seasonal waste analysis will be performed at the two transfer stations beginning in the fall of 2008. The results of this analysis will help to determine the direction of future waste minimization efforts.
2. Determine if grass clippings should be banned from the Transfer Stations based on the results from the waste analysis. This determination will be made by January 1, 2010.
3. Sedgwick County will provide a one-day e-waste (electronics including televisions) collection event on January 24, 2009 at the Kansas Coliseum. The data from the event will be used to do further research on a more permanent solution for e-waste disposal.
4. Sedgwick County will hold a City Summit on Solid Waste for all of the cities in Sedgwick County in the fall of 2008 to share information regarding local municipal contracting and franchising programs, additional services provided, successes, and challenges.
5. Sedgwick County has seen that municipal residents pay less and receive more service if solid waste collection is franchised than if it is not. Therefore Sedgwick County expects all cities in the County to have a solid waste collection contract or franchise in place by January 1, 2011. After that date, the County will determine whether additional steps need to be taken by the County. The franchise or contract agreement must include at a minimum:
  - a. Curbside Recycling
  - b. Volume-Based Trash Rates

Cities are encouraged to include any other programs, such as bulky waste collection, that they deem necessary. Cities should develop the best solid waste collection contract or franchise to meet the needs of the city and their citizens.

Issues to consider for Derby:

Volume-based trash. Erlenwein stated that some cities use bag systems. Some use different sized carts – large, medium and small. If Derby goes that way, you must determine how often you would allow someone to change sizes. She recommends allowing for extra bags and perhaps have color coded tags for the bags. If you go with a cart system, she would suggest allowing for some way to come to City Hall and purchase tags.

She suggested that different color carts could be used for different materials. If you say you want different cart sizes, leave it open so that company can respond to you and what they recommend. Have them tell us what they can do.

Orpha Parish asked if they could have different sizes for different sized households.

Erlenwein passed around a bar chart from Seattle which shows percentage of customers who use different size containers. Over 7,000 cities have pay-as-you-go systems.

Which items to recycle. Erlenwein advised that it is important to know what the market will bear and suggested not changing what people can recycle too often. Do you want a company to provide a cardboard recycling container at City Hall, Wal Mart, or some other community site? Might see if they would take it curbside.

Heather McCreight asked how feasible it would be to have a recycling center in our community.

Erlenwein feels that is quite ambitious at this point.

Sexton suggested we pick 3 to 4 items that will be picked up curbside then perhaps look at having a site where other things could be dropped off. If we started curbside it would reduce the volume going into the trash and reduce the number of items taken to other drop off sites.

Erlenwein suggested metal cans (aluminum and tin), newspapers, junk mail, magazines and level one and two plastics – no glass.

Becky Robinson thinks that Summerfest would be a good place to have a booth to help educate people.

Erlenwein suggested that someone call Weyerhaeuser, Stutzman and Waste Connections and see if they can handle an increase in materials at their recycling facilities and which materials they would take at this time. Do you want to require a certain type of container curbside? Do you want plastic bags? What do you want to see on collection day and what does it cost?

Sexton suggested that we contact homeowner associations and see what their requirements are, their rates and when contracts expire.

Rebecca Faulk asked if homeowner associations would be required to do what we decide.

Sexton advised yes, and we would let them know the minimum standards and they can do whatever they want over and above that.

Frequency of curbside recycling pickup. Erlenwein thinks every other week collection works adequately

Number of franchises to offer. Do you want one company for the entire city, divide city in half, or quarters?

Gould asked what experience has been when cities go with franchise rather than collection contract.

Erlenwein stated a city may say we will be responsible for billing citizens for trash collection and then bill using the property tax bill or the utility bill. Cities usually charge fees for providing this service.

Sexton advised that the Derby City Council's intent is to get lower rate for trash service and provide recycling. Also the number of trucks on city streets is an issue.

Erlenwein stated that the reason for contracting is efficiency. The citizens save and the hauler saves.

Sexton stated one of the things we are looking at are maps to show where we can divide the city. We could put a Request for Proposals (RFP) out and ask companies what would be the number that would save us most. If you issue a 3-5 year franchise, probably not much development would take place during that time.

Could advised that there are areas of town that could get together and all use the same company and this would have savings. In Park Hill they got together and chose one company and saved considerably.

Sexton stated that it is important that we do not oversell money savings on trash. Having curbside recycling would be a big issue.

Erlenwein stated you could help the company ahead of time by doing a survey on what size containers they would use.

Term of contract: 3 years? 5 years?. \_Erlenwein would suggest 5 years with the ability to change the price on any contract.

Sexton stated the purpose of a long-term contract is not to lock people into price.

Customer service expectations. Put in RFP about customer service and control efforts. We should have something in there about customer expectations.

Could advised that some cities have requirement where all complaints regarding trash service come through the city.

Bulky Waste Collection. Some communities say one or two a year where we can put out items (maybe limit number of items). Some communities have a clean up day where you take it to a certain location. See if they will provide a community clean up day or two where they provide dumpsters or make it curbside. In the RFP, put the basic items in and then add other things you would like. Ask what it will cost to add on things.

Premium Services. Many companies now have door-side collection – they may charge extra, but find out what special services a company may offer. The City of Sedgwick has been paying \$7.50 a month for a long time. When someone moves into the community, for the first two weeks they are allowed to put more material out without paying extra.

Erlenwein advised to expect resistance to any plan you propose. Change comes hard.

### **Adjournment**

Meeting adjourned at 5:30 p.m.