

**APPROVED**

**DERBY PARK AND URBAN FORESTRY BOARD MINUTES**

**JUNE 9, 2011**

Call to Order: 11:00 A. M.

<b>Roll Call:</b>	<b><u>Members Present</u></b>	<b><u>Members Absent</u></b>
	Dave Peebler	Jason Griffin
	Jennifer Brown	Chris Gadd
	Richard Dame	Steve White
		Joseph Elmore

Also in attendance were Robert Mendoza, Director of Public Works; Darrell Zimmerman, Parks Superintendent; Michael Day, Landscape Foreman and Lois Landwehr Administrative Assistant.

**Approval of Minutes:**

**Motion:** Dave Peebler moved to approve the minutes of May 12, 2011.

**Second:** Rick Dame second.

**Vote:** All yea, motion carried unanimous.

Robert explained there were grammar corrections made but body of minutes were the same.

**Open Forum:** Shawn Kuntz and Cindy Dame were guests.

**Old Business:**

**Garden Tour:** Robert gave an update of the preparations for the Derby Garden Tour and explained the pre-tour and the route to be taken. The pre-tour will be ending at the Peebler home for ice cream. We are still looking for volunteers for the Garden Tour. Dave explained the placement of the flyers and maps at 12 locations. There was a discussion on the number and placement of the 28 directional signs the day of the event. It was suggested they be given to the hosts the night of the pre-tour.

**BAR-B-Que Event:** Robert gave an update on the electrical upgrade. The work has begun.

**Veterans Memorial Update - ACE Grant:** Robert explained the ACE Grant and the future Veterans Memorial. He described the Garrett Park design of the Veterans Memorial walk. He indicated the businesses that are helping to make the walk. The goal is to have the Freedom Walk dedicated on 11/11/11. Robert asked the board if they would be willing to provide a motion of support for the grant application.

**Motion:** Dave Peebler moved to accept vote of support for ACE grant.

**Second:** Rick Dame second.

**Vote:** All Yea, motion carried.

**Park Planning Task Force:** Robert gave an overview of the task force and what their duties will entail and the locations where they will be working. WDM Architects has been selected to partner with the city on these two projects. This selection will go to the City Council on June 14, 2011 for approval. The City is looking for signature parks to make our community unique. Jason Griffin and Dave Peebler are two members of an 18 member team representing the Park and Urban Forestry board. The task force will meet June 9, 2011 for an informational meeting and work will begin at the June 23, 2011 meeting. The goal is to have the design and an estimated budget ready by August. The cost will then be put into the Capital Improvement Plan for the future. The recommended budget plan will be distributed to the members when it becomes available.

**New Business:** No new business

**Motion:** Rick Dame moved to adjourn.

**Second:** Dave Peebler second.

**Vote:** All Yea, motion carried.

End.

Respectfully Submitted,

Lois Landwehr

Public Works Administrative Assistant,

Jennifer Brown



Chairman