

DERBY PARK AND URBAN FORESTRY BOARD MINUTES

January 14, 2010

- ***Due to technical difficulties we were unable to capture the meeting on tape. These minutes are a summary of the events that transpired during the meeting and in no way attempt to capture the discussions or questions related to the issue.***

Call to Order: 11:00 A. M.

| Roll Call: | <u>Members Present</u> | <u>Members Absent</u> |
|-------------------|-------------------------------|------------------------------|
| | Chris Gadd | Shawn Kuntz |
| | Jennifer Brown | |
| | Judy Morris | |
| | Jason Griffin | |
| | David Peebler | |
| | Steve White | |

Also in attendance were Robert Mendoza, Director of Public Works, Lois Landwehr Administrative Assistant, and Michael Day Public Works Landscape Maintenance Foreman.

Motion: Judy Morris moved to approve minutes for December 10, 2009.

Second David Peebler second.

Vote: All yea, motion carried unanimous.

Change of Position:

Chris Gadd relinquished the Chairperson position to Jennifer Brown. She acknowledged the position and proceeded in her new role.

Open Forum:

There were no guests. Robert Mendoza introduced Michael Day the new Public Works Landscape Maintenance Foreman and gave a brief explanation of his duties. Michael said a few words and explained his qualifications for the position.

Old Business:

Derby Garden Tour Update:

Dave confirmed we have 2 gardens for the tour. Jason questioned if we could incorporate the award winning homes that were showcased in the paper. Dave stated that Bill McCabe was still looking for homes.

Tree List Update:

Robert showed the final draft of the Tree List and asked it be approved. It will be presented at the City Council on February 9, 2010 meeting. Jennifer and Jason agreed to be at the City Council meeting.

High Park Gateway Update:

Robert explained the gateway that is being constructed at High Park had been delayed due to the weather. He explained the berm system and the 66 trees that will be planted.

New Business:

Upcoming event/planning:

The Wichita home show will be February 4-7 2010. Robert explained about the two hour shifts and the people that can work. He asked if anyone was interested to contact Lois via e-mail.

The Wichita Garden Show will be March 3-7 2010. Robert explained the size and area will be about the same but may be in a different location. *(There was discussion on the theme and Derby Signage.)*

The date for Arbor Day is Friday April 30, 2010. There was discussion about holding our celebration on Thursday April 22, 2010, with a backup date of Thursday April 29, 2010 in case of an emergency. Robert stated the board would meet on April 8, 2010 and the Proclamation would go before the Council on April 13, 2010. Jason stated that Earth Day is April 22, 2010.

Motion: Chris Gadd moved to accept Thursday April 29, 2010 as Arbor Day.

Second: Dave Peebler second.

Vote: All Yea, motion carried.

The Derby Garden Tours for June 5th 2010 will be between the hours of 9:00 and 6:00. The Derby Garden Club has offered to volunteer again this year.

Robert explained the 2011 Budget Process.

Tree City USA Application:

Robert gave an update of the process.

2010 Capital Improvement Park Projects:

Robert touched base on all the park projects for this year. Some that were mentioned were

Install the Hand Park Play Structure.

Work will continue on the Crumb Rubber Grant for High Park North Playground in March/April.

The fencing at Garrett Park, #2 Ball field will be replaced with seven gage fencing.

Purchase and install resistance equipment for adults at Riley and Garret and English Parks.

He will be asking for board members to be on a design committee for the West Market Gateway Park.

Robert explained about a new design feature for Rock River Rapids. Robert stated there will not be a new pool, or any more land involved but he is looking into targeting the teen clientele. They may be looking into a side winder slide and using the land behind the lazy river.

Maintenance Issues:

Robert stated that the boilers at Rock River Rapids have to be replaced. They have been in place since 2004.

Robert explained the improvements at the Stone Creek Disc Golf Course, and its future improvements

Robert stated that Garrett and High park do not meet ADA requirements and how we are working to correct the problem

Jennifer asked if there were other questions and Chris Gadd asked about the Dog Park. Robert explained that it is being looked at.

Motion: Chris Gadd moved to adjourn.

Second: David Peebler second.

Vote: All Yea, motion carried.

End.

Respectfully Submitted,

Lois Landwehr, Public Works Administrative Assistant

Motion to approve minutes by _____

Second motion by _____

Signed: _____

Jennifer Brown, Chairman