

APPROVED

DERBY PARK AND URBAN FORESTRY BOARD MINUTES

February 11, 2010

Call to Order: 11:00 A. M.

Roll Call:	<u>Members Present</u>	<u>Members Absent</u>
	Jennifer Brown	Shawn Kuntz
	David Peebler	
	Judy Morris (missed roll call)	
	Jason Griffin	
	Chris Gadd	
	Steve White	

Also in attendance were Robert Mendoza; Director of Public Works, Lois Landwehr; Public Works Administrative Assistant, Darrell Zimmerman; Parks Superintendent and Michael Day; Landscape Maintenance Foreman.

Motion: Chris Gadd moved to approve notes for January 14, 2010.

Second: David Peebler second.

Vote: All yea, motion carried unanimous.

Open Forum:

Jennifer stated there were no guests or board comments.

Robert reminded the board members whose term expires in 2010 to return their application for the Park and Forestry Board to Carolyn Morrison.

Old Business:

Derby Garden Tour Update:

Dave stated we have three confirmed gardens. They are the Wards, Heinrichs, and Kemp homes. Dave explained that he contacted Cecil Ward and they confirmed they would be a garden this year. He said he had leads on four more gardens. Dave also explained that Bill McCabe stated that he may be willing to host the breakfast for about 50 people again this year. More discussion will be had on this item at our next meeting. Judy asked where the Ward garden was located. Dave answered with the directions.

Tree List Update:

Robert explained the tree list went before the City Council on February 29, 2010. It was received and approved. Robert explained that we would be putting them in the water bills this year, in order to touch every household. Chris asked if they were ready for the garden show and Robert replied yes. Judy asked if we ran out last year and Robert explained that it was the flyer for the garden tour, and the printing was increased this year.

New Business:

Wichita Garden Show:

Robert started with the dimensions of the 10 by 20 foot booth this year, which is an increase from last year. Robert introduced Michael Day to explain the theme this year of "Gardens of the World" and the demonstrations we will be providing. Our booth theme will be bringing the World to our Front Door. We will have an international Garden this year. We will not be giving trees away this year.

Our demonstration will be a mulching demonstration. We will have three different sites with the correct and incorrect way to mulch. Sprig will be used again this year with the coloring sheets and seed packets for the adults. Michael explained the layout of the booth and where the plants will be placed. Michael stated we will have a plant color coded sheet and will provide a handout with a legend with the names and descriptions of the plants. Jennifer asked about the house front door and Michael said it would be locked. Judy stated she appreciates the sheet with the plants and names. Darrell discussed the theme and stated we may change the theme to "The World Outside Your Home". Robert asked for any more suggestions and it was decided to accept the theme. Judy stated last year that the public thought we were the Tree City USA. Jennifer stated the trees were gone early and Darrell stated we gave away 675 trees last year. Lois then explained we still needed to fill in some of the time frames on the

schedule. Chris and Dave stated they would help. Robert explained about the passes and the badges and asked the board to please wear their park and forestry badges. Jennifer asked about the location of the booth and Robert stated we will be around the same location as last year. Robert asked about the ladies night giveaway and asked for ideas about what we can give out this year. Robert explained we did a basket last year and they signed up and then a winner was pulled and they had their picture taken for the paper. Steve asked when the ladies night was and he was told it was Thursday. Robert stated they are the number one participant in the show. Steve recommended the basket as there may not be enough people in the booth to refill if we gave something away that night. Judy suggested something edible and Chris asked what the budget was. Robert explained about the time and effort it takes to put together bags of items and that the food items are being discouraged. Judy explained she was thinking about a bowl or bucket of Tootsie Rolls or something. Robert said he thought we could do something like that. Chris stated he would like to do a basket.

Darrell then explained that all the plants are used within the city after the show and Robert suggested one of the plants may be the gift. Judy suggested we put certificates in the baskets to bring the winner to Derby. Robert stated the Home Show gave a pear tree with certificates and it could be done but it had already been done and he would like to do something different. Darrell suggested we promote the Garden Tour by putting tickets to the Garden Tour in the basket. Robert asked to have any other ideas e-mailed to him. Chris said he could get a membership to the Recreation Center. Jennifer suggested Rock River Rapids passes.

Arbor Day Theme:

Jason stated the theme this year for the Kansas Healthy Garden and Communities could be "How Healthy is your Yard". There is a web site at www.kansasgreenyards.com where you can input information and have your yard assessed and at the end it will tell you how healthy your yard is. Jason asked what the board thinks of this as the theme for this year's Arbor Day. Judy stated she thought it was a great idea. Chris wanted to know if he thought people would test the soil of their yards. Jason said the program is a teaching program and gives ideas according to the answers given. Chris was in favor of the idea. Chris asked about the flyer and Jason answered that they were working on them. Jason thought he could get banners and things to promote the site.

Robert asked about making the motion to accept the theme. Jennifer asked for a motion to accept the Kansas Healthy Garden and Communities as the theme for Arbor Day.

Motion: Judy Morris moved to accept.

Second: Chris Gadd second.

Vote: All Yea, motion carried.

Robert explained about the packets he had printed off about the National Arbor Day and the theme of the year and how to incorporate it into our theme with coloring pages and things. Judy asked if our schools participated and Robert said he thought the schools did more on Earth Day and this year our Arbor Day will be on the same day. Judy asked if we could provide a prize so the schools would become involved. Robert stated we may not be able to do it this year but we could look into it. Jennifer stated that parents may come if they thought their Childs posters were on display and that we could think about doing something next year along that line.

Dave asked the date for the Derby Tour and it was confirmed June 5, 2010.

Motion: Chris Gadd moved to adjourn.

Second: Jason Griffin second.

Vote: All Yea, motion carried.

End.

Respectfully Submitted,

Lois Landwehr

Administrative Assistant,

Jennifer Brown

Chairman

Motion to approve minutes by _____

Second motion by _____

Motion carried by _____