



# PUBLIC DISPLAY OF FIREWORKS APPLICATION

*Application should be submitted four (4) weeks prior to event deadline.*

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_ Zip Code \_\_\_\_\_

Organization: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax \_\_\_\_\_

Website: \_\_\_\_\_ E-Mail \_\_\_\_\_

Location where display is to be held:

\_\_\_\_\_  
\_\_\_\_\_

Date of Display \_\_\_\_\_ Hours of Display \_\_\_\_\_

City Contact/Liaison: \_\_\_\_\_

**IMPORTANT:** The applicant must file with the City of Derby a certificate evidencing public liability insurance in force with coverage of not less than one million dollars (\$1,000,000.00) for each occurrence and a \$2,000,000 Aggregate naming the City of Derby as additional insured. The certificate must also provide proof of workers compensation and auto with a \$1,000,000 limit. No license will be released until the above insurance has been posted and the event, if found in progress, will be terminated by the responsible regulatory agencies until such time that the insurance is filed as directed by the City Council. All applicants are required to present a valid firework operator certificate issued by the State of Kansas Fire Marshal's Office. In addition, the permit application shall include a diagram indicating distances of the grounds on which the display is to be held and showing the point at which the fireworks are to be discharged; the location of buildings, highways and other lines of communications; the lines behind the audience will be restrained; and the location of nearby trees, telegraph or telephone lines and other overhead obstructions. Any outdoor display must submit proper documentation as listed.

**Document Checklist:**

- Certificate of Liability Insurance:
- Firework Operator Certificate
- Diagram

\_\_\_\_\_  
**Date of Application**

\_\_\_\_\_  
**Signature of Applicant**

**Fire Chief**

- Approved
- Denied (explanation) \_\_\_\_\_

**City Council**

- Approved
- Denied (explanation) \_\_\_\_\_