

APPROVED MINUTES SENIOR SERVICES ADVISORY BOARD

10:00 A.M.

April 6, 2011

CITY OF DERBY

ROLL CALL

MICKEY BOWIE
BARBARA KLISH
WILLIAM MULFORD
JIM WELLS

GERALD BROWNLEE - ABSENT
ELEANOR UNDERWOOD
MARILYN NEWKOLD

CITY STAFF

DEE WILLIAMS
KIM HART

Public Forum

Agenda Item #1

RE: Sedgwick County Advisory Council on Aging.

Dee Williams stated the City of Derby Senior Services is hosting the Sedgwick County Advisory Council on Aging meeting on May 11th at 12:30pm, in the Austin Room. Dee stated the representatives for Commissioner Jim Skelton are Patsy Waller, Janeen Powers and Shirley Neice.

RE: Accreditation Update.

Dee Williams stated she is working on accreditation final plans with Carla Nicely from the National Council on Aging office.

Agenda Item #2

RE: Advisory Board Fund report.

William Mulford reviewed the Board Fund report for March 2011. The beginning balance for the month of March was \$5,107.94 and ending balance \$3,533.17.

MOTION: Marilyn Newkold moved to receive and file the Advisory Board Fund report for March 2011.

Mickey Bowie seconded.

VOTE: 6 yea, motion carried.

Agenda Item #3

RE: Approval of Minutes.

MOTION: Barbara Klish moved the minutes for the March 2, 2011 Advisory Board Meeting be approved as written.
Eleanor Underwood seconded.

VOTE: 6 yea, motion carried.

Agenda Item #4

RE: Derby Dash Scholarship Fund.

Dee Williams reviewed the Derby Dash Scholarship Fund report. The ending balance for March 2011 was \$1,805 with \$300 used for scholarships.

MOTION: Barbara Klish moved to receive and file the March Derby Dash Scholarship Fund report.
Eleanor Underwood seconded.

VOTE: 6 yea, motion carried.

Agenda Item #5

RE: Good Neighbor Nutrition Program Lunch Coupon report March 2011.

Dee Williams reviewed the Good Neighbor Nutrition Program Lunch Coupon report. There were no coupons used in March. Beginning and ending balance was \$87.

MOTION: Marilyn Newkold moved to receive and file the March Good Neighbor Nutrition Program.
Mickey Bowie seconded.

VOTE: 6 yea, motion carried.

Agenda Item #6

RE: Annual Report.

Dee Williams reviewed the annual report with the Board. Board member William Mulford asked if Dee had information on the growth of the Senior Center. Dee stated she will bring charts to the May meeting for review.

MOTION: Marilyn Newkold moved to receive and file the Annual Report.
Mickey Bowie seconded.

VOTE: 6 yea, motion carried.

Agenda Item #7

RE: Rules and Regulations.

Dee Williams gave stated the changes of the Rules and Regulations: If patrons are exposed to bodily fluid, such as blood, saliva, vomit, etc., notify Senior Services staff immediately. Then, clean the area using one of the cleaning kits available at the front desk, multipurpose room, fitness room and game room. Dispose of all contaminated materials in one of the bio-hazard trash cans. Discussion was held.

MOTION: Marilyn Newkold moved to receive and file the Rules and Regulations as printed. Jim Wells seconded.

VOTE: 6 yea, motion carried.

Agenda Item #8

RE: Covered Dish Lunch.

Discussion was held about the lack of chicken at the Covered Dish Luncheon. Gerald Brownlee suggested collecting \$1.00 per person to cover the cost of the chicken.

MOTION: Eleanor Underwood made a motion starting at the June Covered Dish Luncheon a \$1.00 donation be asked from each attending patron for the purchase of chicken.

Barbara Klish seconded.

VOTE: 6 yea, motion carried.

ADJOURNMENT

MOTION: Jim Wells made a motion for adjournment. Marilyn Newkold seconded.

VOTE: 6 yea, motion carried

Meeting adjourned at 10:59 AM.

Information: The next Advisory Board meeting is Wednesday
May 4, 2011 at 10:00 a.m.

Gerald Brownlee, Chair
Senior Services Advisory Board

Date