

HOW WILL MY CONCERN BE ADDRESSED?

When a citizen makes a complaint about the conduct of a police department employee, the police department typically addresses it through the following process:

1. The supervisor or commander receiving the information will complete an initial report detailing the allegations.
2. Depending upon the severity of the complaint, the matter can be referred to the Professional Standards Unit for investigation or addressed with the employee's supervisors.
3. Employees involved in the incident will be required to respond to the complaint's allegations.
4. The investigation will be reviewed by the appropriate division commander. Generally, disciplinary action that results from a complaint is a personnel matter and considered confidential.
5. All complaints of racial profiling or bias policing will be evaluated by the Chief of Police.
6. In most cases, the outcome of the original complaint will be communicated to the complainant and the employee in writing.

If you have questions regarding the status of your complaint, contact a member of the Professional Standards Unit at (316) 788-1557.



Derby Police Department
Professional Standards Unit
229 N. Baltimore
Derby, Kansas 67037

Phone (316) 788-1557
Fax (316) 788-1547
www.derbyweb.com
police@derbyweb.com

City of Derby

Police Department

Commitment to Service

DERBY POLICE DEPARTMENT MISSION

To work in partnership with the community to maintain an environment that is safe by promoting individual responsibility and community commitment.

To protect life and property, assure the preservation of human rights, and enhance the quality of life within the Community through leadership, education and cooperation.

To promote an equitable work environment, recognizing our people as our main resource and encouraging professional development through empowerment.

OUR COMMITMENT TO EXCELLENCE

The top priority of every member of the Derby Police Department is to provide the highest quality service possible to the citizens of Derby.

We acknowledge the need for maintaining high ethical standards and are committed to professional standards that ensure us a place of trust and respect within the community.

OUR COMMITMENT TO UNBIASED POLICING

Derby police officers receive annual training intended to promote ethical, and behavior-based decision making. Members of the Derby Police Department are committed to a policing philosophy free of racial or biased profiling. Any citizen who believes he or she has experienced improper police behavior is encouraged to report such activity.

OUR COMMITMENT TO EQUITY

The Americans with Disabilities Act (ADA) and the Rehab Act prohibit discrimination against individuals with disabilities on the basis of disability.

The ADA prohibits discrimination on the basis of disability in all State and local government programs, services, and activities regardless of whether they receive Department of Justice (DOJ) financial assistance.

The Rehab Act prohibits discrimination by State and local law enforcement agencies that receive financial assistance from DOJ as well as discrimination in programs and activities conducted by Federal agencies.

These laws prohibit discriminatory treatment and misconduct on the basis of disability in virtually all law enforcement services and activities. These activities include interrogating witnesses, providing emergency services, enforcing laws, addressing citizen complaints, and arresting, booking, and holding suspects. These laws also prohibit retaliation for filing a complaint with DOJ or participating in the investigation.

OUR COMMITMENT TO ACCOUNTABILITY

We are committed to providing ethical, efficient service. However, if you experience something to the contrary, it is our interest and obligation to investigate the matter.

It is the policy of the Derby Police Department to investigate all complaints alleging misconduct by any police department employee. The mission of the Professional Standards Unit is to ensure that all investigations are conducted fairly and equitably.

To do so, our Professional Standards Unit needs your cooperation in reporting the event by doing one of the following:

- Call 788-1557. Ask to speak with the Watch Commander and describe to him/her what you experienced.
- Submit a written complaint to the Derby Police Department. Forms are available in the lobby of the Derby Police Department, 229 N. Baltimore or at Derby City Hall, 611 Mulberry Rd.

Pursuant to K.S.A. 22-4611, complaints of racial profiling complaints may also be filed with the Kansas Humans Rights Commission:

Kansas Human Rights Commission
900 SW Jackson, Suite 568-S
Topeka, Kansas 66612-1258
785-296-3206
www.khrc.net