

City of Derby Business License Application

Application Date:

Business Information

Business Name:		Description of Business:	
Physical Address (Street, City, State, Zip):		Business Phone Number:	
Mailing Address (Street, City, State, Zip):			
Manager Name:		Manager Home Phone:	
		Manager Cell Phone/Pager:	
Manager Address (Street, City, State, Zip):			
Business Zoning:	Square Footage:	NAICS Code:	
Number of Full-time Employees:		Number of Part-time Employees:	

Emergency Contact Information

Contact #1 Name:	Address:	Home Phone:
		Cell Phone/Pager:
Contact #2 Name:	Address:	Home Phone:
		Cell Phone/Pager:
Contact #3 Name:	Address:	Home Phone:
		Cell Phone/Pager:
Contact #4 Name:	Address:	Home Phone:
		Cell Phone/Pager:

Alarm & Service Information

Alarm Type (Check One):	<input type="checkbox"/> None	<input type="checkbox"/> Audible	<input type="checkbox"/> Silent
Alarm Company Name:		Alarm Company Phone:	
Cleaning Service Name:		Cleaning Service Phone:	

Hazardous Materials Information

Materials:	Storage Locations:



Return completed application with applicable fee to:
 City Hall – Business Licenses
 611 Mulberry Road
 Derby, KS 67037
 (316) 788-1519

Fees:
 First time businesses: \$20
 Renewals –
 On or before Jan. 30: \$20
 January 31 or later: \$30