

CITY OF DERBY
MEETING OF THE ADA ADVISORY BOARD MINUTES
Monday, April 11, 2022
3:45 PM at Council Room – City Hall

CALL MEETING TO ORDER: In the absence of the chair and vice chair, Sarah Gooding called the meeting to order at 3:50 p.m.

ROLL CALL

In Attendance: Kathleen O'Brien, ADA Board Member
Andre Pretorius, ADA Board Member
Dr. Roger Thomas, ADA Board Member
Melissa Mantz, ADA Board Member

Absent: Terri Mount, ADA Board Chair

City Staff: Dan Bronson, Deputy City Manager
Sarah Gooding, Assistant to the City Manager

Guest: Becky Casey

PUBLIC FORUM

Dan Bronson discussed a recent situation in which a deaf individual attended a City Council meeting and requested closed captioning as an accommodation. Closed captioning was not offered at the time, and City staff worked to provide interpretation of the meeting as it progressed. Following that meeting, staff researched closed captioning through two services and found it to be cost-prohibitive. Staff will update the agenda document with text requesting that individuals in need of an accommodation notify the City ahead of time so that accommodations, such as an ASL interpreter, may be provided.

AGENDA ITEMS:

I. Approval of Meeting Minutes from July 12, 2021 meeting

Kathleen O'Brien moved to approve minutes from the October 11, 2021 meeting, seconded by Melissa Mantz. The motion carried 4-0.

II. Introductions & Updates

Introductions and updates to the board were shared. Dan Bronson introduced himself as the new deputy city manager. Former board member Bobby McCrary has resigned from the board and Becky Casey was introduced as the mayor's nominee for his unexpired term. Andre Pretorius, Dr. Roger Thomas, and Melissa Mantz each have been nominated by the mayor for additional terms from May 2022 through April 2024.

III. Update on Sensitivity Training

Sarah Gooding shared updates on the City's ADA Awareness Training, which will be mandatory for all City employees, and also provided a preview of two of the modules for suggestions and feedback. Board members asked about project timelines. Gooding said much of it is now being driven by staff availability and she hopes to have the remaining rough cuts complete for the board to review at its next meeting. Board members discussed timeline and opted to next met at 3:45 p.m. on Monday, August 8, 2022.

IV. Announcements

No announcements were shared.

V. Adjournment:

Kathleen O'Brien made a motion to adjourn the meeting at 4:35 p.m., seconded by Melissa Mantz.

The motion carried 4-0.